

Approver



AI Einkaufsmanager EM

Dana Ameti-Schierz

General:

Everyone approves factually correct, i.e. each approver must carry out the factual check.

- view offers
- Award justification
- Award file (if offers were obtained via the purchasing manager)
procurement justification



(Mandant)

✉ System messages

📁 Vorgangsübersicht (aktive)

🔌 Log out
(03:59:34)

? Help/
NEW
SUPPLIE



Purchase



Tender offers



Reports



**Approval costcenter (0 | 6)**

Requirement request enable or reject

**Approval up to 1500 EUR**

Requirement request enable or reject

**Approval from 5000 EUR up**

Requirement request enable or reject

**Approval financial case consultant**

Requirement request enable or reject

**approval buver (3)****Approval up to 1000 EUR**

Requirement request enable or reject

**Approval up to 5000 EUR (5 | 68)**

Requirement request enable or reject

**third-party funds**

Requirement request enable or reject

**pre approval processing buyer (3 | 1)**

Requirement request enable or reject













**Approval (construction / BOQ)**

Show foreign incidents: ☐

Reset

Apply

INCIDENTS IN THE POOL

	ACTIVITY	PRICE	ACTIONS	STATUS
WK	 Th. Geyer GmbH & Co. KG Niederlassung Berlin	 ILV Administrator		
	05-22-0035 2 Articles	Value of goods (Net) 1,135.00 EUR	   	
	Schrauben (100 x 0.10 EUR) , Schreibtisch (12.5 x 90.00 EUR)			
WK	 Hch. Perschmann GmbH Vertriebsbüro Berlin	 ILV Administrator		
	05-22-0059 1 Articles	Value of goods (Net) 300.00 EUR	   	
	Schafffräser Dm.20mm (1 x 300.00 EUR)			

From pool

General & Dashboard

new purchase
requirement

shopping cart (9)

Completed bids

shopping cart (GV) (1)

shopping cart (0 | 36)

Approval (IT)

Approval (chemicals)

Approval (furniture)

Approval (technical
facilities)

Approval (safety at work)

Approval (literature)

Approval (construction)

Approval (publication)



[Start](#)
[Activity selection](#)
[Approval up to 5000 EUR](#)
[display request](#)

05-22-0111 1 Articles	Value of goods (Net)	20.00 EUR	
Handschuh, Einmalhandschuh, Material: Ni (1 x 20.00 EUR)			

OWN INCIDENTS

	ACTIVITY	PRICE	ACTIONS	STATUS
WK	Th. Geyer GmbH & Co. KG Niederlassung Berlin	ILV Administrator		
	05-22-0035 2 Articles	Value of goods (Net)	1,135.00 EUR	
	Schrauben (100 x 0.10 EUR) , Schreibtisch (12.5 x 90.00 EUR)			

DETAILS

DETAILS

Anschrift des Anforderers (Thea Winterburn)

No valid address available

05-22-0035 (THEA WINTERBURN, 30.03.2022 09:22)

Shopping basket details

ARTICLE	QUANTITY	PRICE UNIT	PRICE	ACTIONS	INFORMATION
ST Th. Geyer GmbH & Co. KG Niederlassung Berlin	Thea Winterburn Max - Born - Institut				FT
<input checked="" type="checkbox"/> Schrauben Schrauben Supplier's article key -- Price (net) 0.10 EUR funds center 205621 - Verwaltung product group physical materials (auxiliaries) general ledger account 403000 - Verbrauch financial position 52201 cost center 105621 - Verw./Allg. Dienste	100	piece	10.00 EUR	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ST Th. Geyer GmbH & Co. KG Niederlassung Berlin	Thea Winterburn Max - Born - Institut				FT
<input checked="" type="checkbox"/> Schreibtisch höhenverstellbar Supplier's article key -- Price (net) 90.00 EUR funds center 205621 - Verwaltung product group Office materials general ledger account 476000 - Büromaterial financial position 51101010 cost center 105621 - Verw./Allg. Dienste	12.5	piece	1,125.00 EUR	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

☒ Select all articles

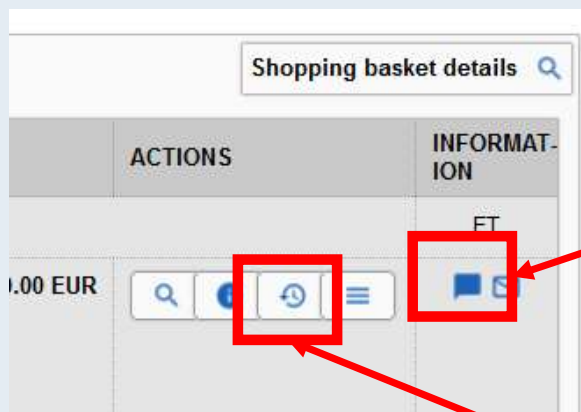
All position prices

Sum (Netto) 1,135.00 EUR

Back

Refuse Approve

- General & Dashboard
- new purchase requirement
- shopping cart (9)
- Completed bids
- shopping cart (GV) (1)
- shopping cart (0 | 36)
- Approval (IT)
- Approval (chemicals)
- Approval (furniture)
- Approval (technical facilities)
- Approval (safety at work)
- Approval (literature)
- Approval (construction)
- Approval (publication)
- Approval costcenter (0 | 6)
- Approval up to 1000 EUR
- Approval up to 1500 EUR
- Approval up to 5000 EUR (2 | 66)
- display request (2 | 66)
- status
- Approval from 5000 EUR up
- third-party funds
- Approval financial case



blue flag:

- all reasons/remarks are displayed there (yours too)
- Reassignment, discounts etc.
- all documents for the purchase are displayed here

history

09-22-0014 (DANA AMETI-SCHIERZ, 19.04.2022 12:00) Shopping basket details

ARTICLE	QUANTITY	PRICE UNIT	PRICE	ACTIONS	INFORMATION
<input type="checkbox"/> ST Advanced Laser Diode Systems <input checked="" type="checkbox"/> Lasersystem Wellenlänge xyz Frei Verwendungstelle Verpackung entsorgen Einweisung Supplier's article key -- Price (net) 1,233.00 EUR funds center 209502 - Projekt "eBeschaffung" product group Laboratory material general ledger account 403001 - Labormaterial financial position 52201 cost unit 309661000 - AI Vergabemanager (Einführung+Betrieb)	1	piece	1,233.00 EUR		FT

☒ Select all articles

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Forward to manager Approve

All position prices
 Sum (Net) 1,233.00 EUR
 Sum (Netto) 1,233.00 EUR



Tender file - when requesting an offer via the system

If you need help, please contact your administration.